

# GENERAL WORK AREA

## **You Must:**

GENERAL WORK AREA: [OSHA unless otherwise noted]

- prohibit smoking and/or open flames in areas used for servicing motor vehicles. [Fire & Building Services]
- ensure that all work areas are clean, free of slip or trip hazards, and well-lit.
- ensure that aisle spaces are provided and are kept clear.
- ensure that aisle spaces are a minimum of 48 inches wide. [Fire & Building Services]
- provide employees with restrooms, including washing facilities.
- cover or guard any pits or floor openings.
- for walkways elevated more than 48 inches, provide guard rails. In cases where the walkway is adjacent to dangerous equipment, pits or tanks, the walkway must have standard railing and toeboard regardless of its height.
- ensure that stairs are at least 22 inches wide, have a nonslip finish, and are made from sturdy materials. Standard railings are required on the open sides of all exposed stairways and stair platforms. Note that portable ladders are not to be used as permanent fixtures.
- mark metal ladders with “CAUTION! Do not use around electrical equipment.”
- not allow employees to eat in areas where hazardous chemicals are stored or used.
- require employees to properly wash their hands after handling any chemical products.
- have your shop’s means of egress (exterior shop doors) marked with highly visible Exit signs.
- provide appropriate fire extinguishers, and train employees in their use. [Fire & Building Services]
- inspect, maintain and test portable fire extinguishers.
- if employees are expected to extinguish small fires, employees must be trained annually on the use of fire extinguishers and the hazards of fire fighting.
- not block or hinder access to fire extinguishers.
- not hang items (jackets, hoses, etc.) from fire extinguishers.

## **You Should:**

MISCELLANEOUS:

- install a cross connection control device (backflow preventer) wherever you have directly connected any chemical (even soap) or waste to the drinking water supply. This device prevents contaminated water from being siphoned back through the pipes, potentially contaminating the entire drinking water supply. Note that cross connection control devices are required for car washes.
- make sure your shop has adequate electrical outlets. Extension cords should only be used temporarily.
- laminate or otherwise protect posters and signs located near solvent sinks to prevent them from deteriorating.